

# Isle of Wight Council Application for Free School Meals & Pupil Premium Registration Form



- ALL SECTIONS OF THE FORM MUST BE COMPLETED IN FULL
- PLEASE DO NOT COMPLETE THIS FORM IF YOU ARE ENTITLED TO WORKING TAX CREDIT AS YOU ARE NOT ELIGIBLE TO RECEIVE FREE SCHOOL MEALS

## 1. DETAILS OF PARENT/ LEGAL GUARDIAN claiming one of the benefits listed below:

Title:		Surname*:					
Forename*:				Date of Birth*:			
Address* (both guardian and child/ren):							
Postcode:		Tel No:		Email*:			
Relationship to child(ren)				National Insurance No*.			

## 2. NAMES & DETAILS OF CHILD(REN) in Full Time Education at school, for whom you are claiming free school meals:

Full name*	Date of birth*	Year Group	Name of School

## 3. WHICH QUALIFYING BENEFIT DO YOU RECEIVE: [please tick appropriate box]:

You must be in receipt of one or more of these benefits to receive Free School Meals.

**PLEASE NOTE:** Your application will be checked online using the Department for Education (DfE) Free School Meals Eligibility Checking System (FSM ECS). The date of entitlement to free school meals is the date we receive a valid application and eligibility is confirmed.

a) Income Support (IS)	
b) Income based Jobseeker's Allowance (IBJSA)	
c) Income-Related Employment and Support Allowance (IRESA)	
d) Guaranteed Pension Credit	
e) Support under part VI of the Immigration & Asylum Act 1999	
f) Universal Credit (with an annual net earned income of no more than £7,400)	
g) Child Tax Credit, provided the parent is <b>not</b> entitled to Working Tax Credit and have an annual income, as assessed by HMRC, which does not exceed £16,190	
h) Where a parent is entitled to Working Tax Credit <b>run-on</b> (the payment someone receives for a further four weeks after they stop qualifying for Working Tax Credit)	

### DECLARATION

- I will notify Isle of Wight Council if my benefit is stopped/changed and I understand if I do not do this or give false information I will have to repay the cost of any meals taken free to which my children were not entitled.
- I agree that you will use the information provided to process my claim and will contact other sources as allowed by law to verify my initial and ongoing entitlement.
- I understand that this information may also be used to assess entitlement to receive school transport for my children.
- I understand that I can contact you and withdraw my consent for you to use this information for these purposes at any time.

Signature of Parent/ Guardian	Date

### PLEASE RETURN THIS FORM TO:

School Admissions, County Hall, Newport, Isle of Wight, PO30 1UD. Telephone: 01983 823455

You can apply online at: [www.iow.gov.uk/schooladmissions](http://www.iow.gov.uk/schooladmissions)

### Privacy Notice

The Isle of Wight Council is the data controller for the personal information you provide on this form. The council's Data Protection Officer is the Head of Legal Services and Monitoring Officer and can be contacted at [dpo@iow.gov.uk](mailto:dpo@iow.gov.uk). You can contact the council by phone on 01983 821000 or by writing to us at County Hall, High Street, Newport, IW PO30 1UD.

We will keep your personal information for as long as we are required to do so under relevant legislation or in accordance with our operational requirements. We may share your information with other agencies involved with your application. Further information relating to how we use your data can be found at ---<https://iow.gov.uk/Residents/Schools-and-Learning/Schools/Privacy-Notice2>

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## About this form

From September 2014 all children who are in Reception, Year 1 or Year 2 in a state-funded school will be offered a free healthy school lunch. Children in other school years will also be offered a free school lunch if their parent is receiving any of the qualifying benefits listed overleaf.

## Registering could raise money for your child's school

Registering for free meals could raise an extra £1,320 (Primary School) or £900 (Secondary School) to fund valuable support like extra tuition, additional teaching staff or after school activities.

This additional money is available from central government for every child whose parent is receiving one of the qualifying benefits listed on this form. It is therefore important to sign up for free school meals, even if your child is in Reception, Year 1 or Year 2, so that your child's school receives as much funding as possible.

## How the information on this form will be used

The information you provide on this form will be used by the council to confirm receipt of one of the listed qualifying benefits. Once this is confirmed, this helps to decide how much money your child's school will receive each year.

The information will also be used in relation to children in year 3 or above to decide whether they are eligible for free school meals.

You only need to complete this form once and it will last for the duration of your child's time at their current school as long as you remain entitled to one or more of the qualifying benefits. You must inform the school or Local Authority if you have a change in financial circumstances.

**Thank you for completing this form and helping to make sure your child's school is as well funded as possible.**

We are committed to ensuring that the personal and sensitive information that we hold about you is protected and kept safe and secure, and we have measures in place to prevent the loss, misuse or alteration of your personal information.

We will use the information you provide to assess entitlement to free school meals. The information may also be shared with other Council departments to offer benefits and services.