

Parent Forum - Minutes
Friday 9th October 2020 11am-11.30am Zoom platform

Chair: Head of School (HOS)
Attendees : Year Reps (YR) for Yr. R/1/2/3/4/5/6

Those in attendance: All year groups were represented by at least one Year Rep.

Apologies from: Year 5 Rep - LT

Item		Action
1. Welcome	HOS welcomed all of the attendees and set out the protocols / expectations of the virtual meeting which all participants agreed to.	
2. Agreed minutes from previous meeting.	The minutes from the last meeting were agreed.	HOS to publish on school website.
3. Minute Taker	It was agreed to distribute the task of note taking amongst the group so that all year reps took it in turns to take the minutes. Yr. 3 (RS) will take today's minutes and the rotation system will then work upwards through the school. Yr. 4 will therefore take the minutes at the next meeting.	Yr. 4 Rep (JT) agreed to take the minutes at the next meeting.
4. Parking	HOS and RS (in her role as Health & Safety Governor) updated the group on the ongoing issue of parking.	HOS to organise parking competition over half term.

Inconsiderate and/or illegal parking continues to be a problem, especially at the top of the green on the double yellow lines, and it is making it unsafe for children to cross the road.

A number of complaints have also been received from both parents / carers and local residents again this term about inconsiderate and unsafe parking (i.e. blocking of private driveways and over the tactile or dipped curve crossings.)

It has been clearly shown by some of the work undertaken by the Young Governors team that cars parked on the double yellow lines at the top of the green dramatically reduce the view that children have of oncoming traffic before they cross the road, and equally of drivers driving along the road who cannot see children waiting to cross the road.

When cars park - or sit and wait - on the double yellow lines it forces people out into the middle of the road before they can see if there is any oncoming traffic, by which point it could be too late! A couple of close calls occurred last year and if individuals continue to park here there is a concern that a more serious accident could occur. Parking on the dipped curve and tactile crossing also makes the crossing unusable, again making it unsafe for people trying to cross the road.

RS advised the group on the initiatives undertaken last year by the HOS, and the Young Governors to try and address this issue. The Young Governors meet with RS and representatives from the IOW Council and the Parish Council on a couple of occasions to

HOS / RS to liaise with Council regarding permission to erect a semi-permanent sign on Nettlestone Green.

HOS to look at sending Parking Map out to Pre-school and new intake parents/carers.

discuss the problem and possible solutions. This work was very much led by the Young Governors who then went on to deliver an assembly to the whole school about road safety and the importance of parking safely. They also suggested the idea of creating posters to be placed on the green asking people to park safely.

Regular communication was also sent to parents / careers reminding them of the need to park safely (and legally!) A map of all of the available parking (and there is plenty!) in the local community was also communicated to parents / carers.

As this issue continues to be a problem, further projects are planned, including a poster competition to run over October half term. It is hoped that the winning entry will then be produced on a large banner that will be placed on Nettlestone Green (near to the tactile crossing) reminding the community to park safely and not on the double yellows.

Year Reps said they felt the banner was a good idea.

Other suggestions put forward by the reps included: cones being placed at the top of the green; anonymously naming and shaming of those who continued to park via publication of number plates; regular attendance from the council enforcement team.

5. Whatsapp Groups	HOS asked for reps to advise her who were the year group Whatsapp administrators so that she could liaise with them to ensure that only current parents had access to these groups.	Yr. Reps to advise HOS who is Whatsapp administrators for each year group.
6. Communication	HOS asked for feedback in this regular segment of the meeting. Lots of positive feedback from the reps who praised the schools communication and transparency throughout the ongoing pandemic.	
7. Breakfast Club	HOS asked reps to make others aware that the school now offers a breakfast club from 7.45am. If anyone is interested, please get them to contact the school.	MA (School Administrator) to publish details about the breakfast club on new school website.
8. Learning Platforms	Very positive feedback regarding the extension of the seesaw app across the whole school (historically this interactive technology was only used in Key Stage 1.)	
9. Single Equalities Policy	HOS advised reps that whilst this was on the agenda for discussion before the first National Lockdown, this was now being reviewed by the Executive Headteacher, Miss White and the Equalities Governor. This will be brought back to the table for discussion following this review.	HOS to bring this policy back to Parent Forum following review.
10. AOB	<p>10.1 Drop off and Pick Up - Behaviours and Awareness</p> <p>One of the reps raised awareness that some of the local community who were having to do pick up and drop off were clinically vulnerable and there was some anxiety over the observance of some of the recommended safety measures put in</p>	Staff Reps were asked to help spread the message regarding lining up on the appropriate side of the driveway and waiting for their child to be released before then exiting the driveway up the middle.

place by some parents / carers (i.e. wearing of face coverings and social distancing).

HOS stated that they have requested that all parents/carers wear a face covering (unless exempt) and that social distancing be followed at all times. HOS confirmed that staff were also wearing face coverings as recommended.

Parents / carers have also been requested to line up at a socially safe distance on the driveway. Whilst the limited space on the driveway does make this more difficult the HOS advised that each year group always goes in and out of the same side of the driveway and so everyone should line up on the respective side of the driveway.

Reps communicated that this wasn't always happening and that the driveway was becoming crowded at times and a bit of a 'free for all', especially at pick up.

HOS explained that when the risk assessments were completed it was envisaged that parents/carers would line up at either side of the driveway (depending on whether their child goes in on the right or left hand side) and that once they have dropped off or collected their child they would then exit up the centre of the driveway. This would create some order and flow whilst aiding social distancing and minimising interaction between households.

10.2 Staggered start and finish times

It was asked if the staggered start and finished times were to be reviewed? One rep raised the concern that the current set up meant some parents were having to wait outside for up to half an hour - which was not so much an issue in the warmer months but approaching winter could be more of an issue. A discussion followed that there was only a minority of families that had children in all three bubbles and therefore stretched right across the first and last drop off pick up time (30mins), although potentially more parents are affected by this - for example if they have one child in the first drop off and a second child in the last drop off.

HOS confirmed that the staggered start and finish times were unfortunately here to stay for the foreseeable future as the school still try to limit the transmission of the virus and limit contact between bubbles within the school community. The fact that there is only one entrance and exit into the school site means that there is very limited options of keeping bubbles separate as per the government guidelines (for example using numerous entrances simultaneously isn't an option).

Next meeting: Thursday 3rd December 2020